

QUAIL CREEK TENNIS CLUB

BOARD MEETING AGENDA

MONDAY JULY 11, 2022

MESQUITE ROOM - 2PM

CALL TO ORDER

ATTENDANCE & INTRO of COMMITTEE CHAIRS in Attendance

APPROVAL OF MINUTES FROM JUNE BOARD MEETING

TREASURER'S REPORT

COMMITTEE UPDATE REPORTS:

MAINTENANCE COMMITTEE: Committee Chair – Mike Arnold

Responsible & Accountable for:

Reporting any small repairs/maintenance necessary for the courts and equipment. Work with HOA Maintenance to ensure the repairs/maintenance under their purview is completed. The board will determine requests that need to be proposed to the POA.

UPDATE ON PRIOR BUSINESS DISCUSSED:

- QCTC Liability Waiver – current adoption rate at 70%
- Tennis Ball Machine training – June training completed, total of 32 trained, Ball Machine now locked in shed, no training – no usage
- Court 3 service line is bubbling up and needs repair – still pending, Melani waiting for response from court construction company
- Windscreens on courts need replacement – still pending
- Tennis net height measurement sticks to replace current ones – new sticks made & on the courts

NEW BUSINESS and INFORMATION:

- Tennis Court “blowing off” & washing schedule – done with by-in from Rich Bass, currently Maintenance adhering to daily/weekly schedule
- Tennis Ball Mower replacement – Work Request submitted per Melani’s request, currently in que for action by Rich Bass
- Ladder and wind socks purchased for installation as appropriate
- First Aid Cabinet to be serviced (filled) on regular basis by contractor

COMMUNICATIONS COMMITTEE: Committee Chair – Debbie Riddell

Responsible & Accountable for:

Maintain and update QCTC Website, Reserve My Court and SignUpGenius. These programs are used for player event notifications, court assignment and league signups.

UPDATE ON PRIOR BUSINESS DISCUSSED:

- Potential new software application (Tennis Plus) that could enhance our club's communication capability for our members, and be less costly to our club - Debbie provided information and an update to the Board in June; over next few months she will be conducting a feasibility study for its effectiveness for us, as well its value for our club

BYLAWS & RULES: Committee Chair – Tom Kanitz

Responsible & Accountable for:

Ensure the board's activities are consistent with the club's Bylaws. Review the Bylaws and rules as required and make recommendations for Board and membership approval.

UPDATE ON PRIOR BUSINESS DISCUSSED:

- QCTC By-Laws need to be updated – Tom to provide update

SOCIAL COMMITTEE: Committee Chair – Cindy Gong

Responsible & Accountable for:

Organize social gatherings or events throughout the year. Reserve rooms for events and end of the year banquet. Recruit volunteers to serve and donate food and refreshments for events.

Update kiosk bulletin board for announcements and upcoming event information.

UPDATE ON PRIOR BUSINESS DISCUSSED:

- Dates/Times for upcoming Club Socials & Events for 2022/2023.

Dates:

- Nov 6, 2022 Chili cookoff
 - Dec 13, 2022 Ladies Xmas luncheon
 - Feb 12, 2023 Pizza/VALENTINE party
 - Apr 2, 2023 End of year banquet (@ Longhorn)
 - May 7, 2023 Cinco de Mayo
- Addition of a Club Luau event – Cindy provided details and the Board concluded that the October/Early November timeframe would work best

MEMBERSHIP COMMITTEE: Committee Chair – Bonnie Arnold

Responsible & Accountable for:

Maintain membership roster, contact information and statistics. Initial point of contact for new residents joining the club and ensuring their application information is complete and club dues are paid.

UPDATE ON PRIOR BUSINESS DISCUSSED:

- Process for the acceptance of new members joining the club has been completed
- The QCTC New Member Welcome packet and the Tennis Ambassador program are completed and were approved by the Board in June, and are working very well as new members continue to join our club– Bonnie to provide update on program and our new club members
- A QCTC database of all member's names and information has been compiled, with additional information still needed - Bonnie to provide update

SUNSHINE COMMITTEE: Committee Chair – Carol Ann Fougere

Responsible & Accountable for:

Send cards and arrange meal schedules for those members in need of support and/or assistance.

UPDATE ON PRIOR BUSINESS DISCUSSED:

- Review of the process to obtain relevant information regarding a club member's potential need for support and/or assistance, as well as what that should be and how it will be best delivered – Carol to update and provide feedback from discussions and input from Ruth Naponick

SKILLS & DEVELOPMENT COMMITTEE: Committee Chair – Dinah Shumway

Responsible & Accountable for:

Organize clinics/drills/instruction for all levels of play (introductory, beginners and intermediate). Potential skills to be covered: ground strokes, volleys, serves, and court strategy. Current clinics led by Dinah Shumway and Dave Sypkens, with Ryan Modesto assisting in future. Upcoming dates & times to be posted in SignUpGenius.

NEW BUSINESS and INFORMATION:

- Review of the results of recent clinics and skills development programs offered over the past few months. Club member interest and feedback

on training provided, including what worked and what didn't work –
Dinah to provide update

- Future clinics planned, what trainers are to be involved?
- Saturday morning Drop-in Clinics?

GENERAL BUSINESS:

UPDATE ON PRIOR BUSINESS DISCUSSED:

- Need for itemized budget categories on Treasurer's Report to convey monthly expense versus budget spending – Cindy to spearhead & provide guidance
- QCTC archives with all the past tennis information needs to have a designated and secure storage cabinet – Joy working on
- Racquet restringing need for club members
 - Sonny Martinez in GV is currently gone, but will return the first part of August. It was agreed that he and his racquet restringing capabilities were the best solution for our club member's needs

NEW BUSINESS and INFORMATION:

- Transition of QCTC banking and check writing ability accomplished. Future required club payments to be more streamlined – Cindy to update on process
- In recent discussions with Gloria, our QCTC Publicist, it was agreed that the club's summer activities/events were very minimal, and that any additional articles would not occur until the Fall timeframe
- Establishment of a Tournament Committee to determine additional types of play, and or tournaments, such as round robins, drop-in tennis, etc, and to potentially establish interclub play (contacts already exist with GVR, Dove Mountain, and Saddlebrook Ranch). Goal is to entice all levels of players to participate and get to know other club members (the Fun-Ament event had very enthusiastic reviews). Need to select Committee Leader – need input and ideas
- Other questions, comments, or ideas from members.
- Date for next upcoming Board Meeting – August 8, 2 pm – Mesquite room